First Consulting, Inc.

Technical Writing & Documentation Services

User Manuals · Service Manuals · SOPs · Standards & ISO Processes

Technical Writing That Plugs Into the Team You Already Have

First Consulting, Inc. produces clear, accurate documentation — manuals, guides, SOPs, and technical reports — alongside your internal team, without the ramp-up time.

25+ Years
producing technical documentation

15+
products & systems documented

TRUSTED BY: Ortho Clinical Diagnostics · Quaero Life Science · Tecan Group
Precision Optical Technologies · Kodak Alaris · Dale Carnegie · Avoq

STANDARDS & ISO PROCESS DOCUMENTATION

We research the standard, work out how it applies to your organization, and write your process to meet it — not a generic template. Experience includes:

ISO/IEC 27001:2022 · ISO/IEC 27002:2022 · ISO 9001 · ISO 14001 · TickIT
ISO/IEC 20243 · ISO/IEC 15408 (Common Criteria) · EAL 1–4 · FIPS

WHY TEAMS WORK WITH US

- We integrate into your existing document control and content systems from day one, not week six.
- Independent writers bring clarity and consistency internal teams may lose after months immersed in the product.
- We scale up fast for launch deadlines, audit prep, or documentation backlogs, and scale back down when you don't need us.
- Flexible engagement models: single-document projects, ongoing support, or surge capacity around deadlines.

HOW WE WORK WITH YOUR TEAM

1. **Scope the gap —** quick call to identify what needs writing — a manual, a process, a backlog, or ongoing support.
2. **Integrate fast —** we work inside your existing document control system and templates, not around them.
3. **Draft & review —** clear, accurate drafts routed through your review and approval process.
4. **Hand off clean —** finalized, controlled documents your team can rely on.

PROOF STATEMENT

"First Consulting, Inc. has produced technical documentation across regulated and non-regulated industries for 25+ years — including 15+ Class I medical device products, and ISO and security-standard process documentation written to each client's organization."

Tell us about your documentation backlog.

Phone: (585) 387-0302 **Email:** info@firstconsultinginc.com **Web:** www.firstconsultinginc.com

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